New Online Student Checklist

Preparing for Life as an Online Student and Course Registration

❑ **Complete Pre-Registration Form at http://www.ciu.edu/pre-reg-form**. Contact your counselor with any questions while completing it.

❑ **The Registrar's office will notify you of your CIU email account activation once you have been registered for classes.** Your CIU email will be the official method of communication between CIU and you. Registrar's Office: (803) 807-5040, Registrar@ciu.edu.

❑ **Log in to your myCIU account at my.ciu.edu.** myCIU is a crucial source of information for whom to contact for financial aid, paying your bill, registering for classes, announcements, etc. You should have received access to myCIU upon applying to CIU. Your username is firstname.lastname@ciu.edu and your initial password is CIU-XXXX (last four digits of your Social Security number).

❑ **Your textbooks will be available by mail or digitally before the first day of class, once you're registered.** Textbooks are rentals unless you specify otherwise.

Digital textbooks may be provided by the CIU Library instead of Slingshot. Check your syllabus and the "Textbook Access" page in Canvas for details on textbook formats and delivery methods.

For library-provided digital texts, links will be on the "Textbook Access" page in Canvas. For Slingshot-provided texts, you'll find them in "My Course Materials" on Slingshot. You can also manage shipping preferences for print books in Slingshot.

If you have questions, contact Slingshot at (888) 392-2930.

Paying Your Bill

❑ **Complete the Free Application for Federal Student Aid (FAFSA) for the school year you will be entering.**

❑ **Review the Terms and Conditions for Financial Aid Awards, accept your Financial Aid Award, and submit any additional required documents**. Use your MyCIU login to access "My Financial Aid" in the lower left blue "Quick Links" menu. Financial Aid Office: (803) 807-5036, finaid@ciu.edu

❑ **Pay tuition and fees or sign up for a payment plan by midnight on the first day of class to stay enrolled.** Pay your bill or set up a payment plan online at my.ciu.edu. Student Accounting (803) 807-5016, CIUAccounting@ciu.edu.