

Your 2026–2027 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

**A. Student’s Information**

Student’s Last Name	Student’s First Name	Student’s M.I.	Student’s ID Number
Student’s Street Address (include apt. no.)			Student’s Date of Birth
City	State	Zip Code	Student’s Email Address
Student’s Home Phone Number (include area code)			Student’s Alt or Cell Phone Number

**B. Students unable to present form and ID in person at Columbia International University:**

**Identity- (To Be Signed with Notary)**

If the student is unable to appear in person at Columbia International University to verify his or her identity, the student must provide:

A copy of the unexpired, valid government-issued photo identification (ID) that is acknowledged in the notary statement below,  
such as but not limited to a driver’s license, other state-issued ID or passport.

**Notary’s Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared,  
(Date) (Notary’s name)

\_\_\_\_\_, and provided to me on basis of satisfactory evidence of  
(Printed name of signer)

identification \_\_\_\_\_ to be the above-named person who signed the foregoing  
(Type of government-issued photo ID provided) Instrument.

WITNESS my hand and official seal

\_\_\_\_\_  
(Notary signature)

(seal)

My commission expires on \_\_\_\_\_  
(Date)

**C. For students able to present form and ID in person at Columbia International University:**

**Identity-**

The student must *appear in person* in the Financial Aid Office at Columbia International University to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

**D. Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (Required for Dependent Student)

\_\_\_\_\_  
Date

Return signed document to the Financial Aid Office by applying a digital signature to the form and emailing to [finaid@ciu.edu](mailto:finaid@ciu.edu) or by printing the form, scanning and emailing to our office, including any additional necessary documents. You may also submit this form in person, fax or mail to our office:

Columbia International University, Financial Aid Office  
7435 Monticello Road, Columbia, SC 29203  
Office: (803) 807-5036 Fax: (803) 223-2505

Office Use Only:

Rec'd \_\_\_/\_\_\_/\_\_\_ by \_\_\_\_\_

Verified \_\_\_/\_\_\_/\_\_\_

Verified by \_\_\_\_\_

ID Results Entered:

\_\_\_/\_\_\_/\_\_\_ by \_\_\_\_\_