New Student Checklist
Fall 24

Congratulations on being accepted to Columbia International University!
This checklist is designed to help you become RAM READY!
Sections are divided into MONTHS when items can be worked on.
If you are accepted mid-year, just follow the steps in order.

AFTER ACCEPTANCE

☐ **SECURE YOUR SPOT!**   👉 **ciu.edu/deposit**
- Submit $100 Enrollment Depost
- Submit $100 Housing Deposit (Resident Students only)

☐ **COMPLETE FAFSA** (Free Application for Federal Student Aid)   👉 **studentaid.gov**
- CIU FAFSA code: 003429
- You may need help from your parent/guardian due to the specific tax/financial questions.
- This is how federal, state and institutional aid is awarded from CIU.
- ❓ Contact Admissions | admissions@ciu.edu | 803.807.5024

☐ **LOGIN TO MyCIU** (Student Portal)   👉 **my.ciu.edu**
- Your login/password and Student ID# were sent to your personal email upon acceptance.
- This will be your go-to place to find information about housing, financial aid, your bill, etc.
- ❓ Contact Admissions|admissions@ciu.edu|803.807.5024

FEBRUARY

☐ **HOUSING SURVEY**   👉 **my.ciu.edu>Residence Life>Campus Life**
- This will house you in a dorm room and match you with a roommate based on your preferences.
- Once you are matched, find your roommate info on my.ciu.edu
- To live off campus, you must meet specific criteria. Request the Appeal Form from Admissions.
- ❓ Residence Life | reslife@ciu.edu | 803.807.5488

☐ **RESEARCH OUTSIDE SCHOLARSHIPS**   👉 **ciu.edu/outside-scholarships**

☐ **REGISTER FOR AN ADMITTED STUDENT DAY**   👉 **ciu.edu/admitted**
- Required event offered Friday, May 17 or Friday, June 14 for New Students.
- ❓ Contact Visit CIU | visitciu@ciu.edu | 803.807.5058

☐ **ACCOMODATIONS & RESOURCES**   👉 **ciu.edu/academic-success-center**
- Our Academic Success Center provides personalized accommodations and assistance for students with physical impairments, learning disabilities, dietary restrictions, mental health needs, etc.
- Provides mentoring and tutoring services, a program for Hope Scholarship recipients and more!
- ❓ Contact Academic Success Center | academicsuccess@ciu.edu | 803.807.5611

MARCH

☐ **ACCEPT FINANCIAL AID OFFER & COMPLETE DOCUMENTS** 👉 my.ciu.edu>My Financial Aid
- You will receive an email detailing your financial aid offer in late March.
- Login to MyCIU to accept/decline your awards and complete requested documents.
- Financial Aid offers typically take about 3-4 weeks to process after FAFSA is submitted.
❓ Contact Financial Aid | finaid@ciu.edu | 803.807.5036

☐ **LOGIN TO CIU EMAIL** 👉 outlook.office.com
- You will receive an email with your CIU email address and password (on or after March 15).
❓ Contact Information Technology | 803.807.5199

☐ **REGISTER FOR CLASSES** 👉 my.ciu.edu>Academics
- Detailed instructions on how to register can be found at the link above.
- Need help? Meet virtually with an Academic Advisor | https://calendly.com/ann-pierce-ciu
- Once registered, your books will automatically be ordered. See AUGUST section for more info.
❓ Contact Advising | advising@ciu.edu | 803.807.5625

☐ **SUBMIT FERPA** (Permission To Access Records) 👉 my.ciu.edu>Academics>Forms>FERPA
- Gives permission for your parents/guardians to access your academic and financial records.
- You will need your CIU email and password to complete.

MAY & JUNE

☐ **ATTEND ADMITTED STUDENT DAY** 👉 ciu.edu/admitted
- Required event offered Friday, May 17 or Friday, June 14 for New Students.
- Meet future classmates, register for classes, review financial offers.
❓ Contact Visit CIU | visitciu@ciu.edu | 803.807.5058

☐ **ATTEND SUMMER OF SUCCESS** 👉 https://bit.ly/3Olthot
- Optional event offered June 17-21 by the Academic Success Center. Designed to prepare you for a successful college experience. Professors, Students and Staff provide wisdom and practical advice.
❓ Contact Academic Success Center | academicsuccess@ciu.edu | 803.807.5611

☐ **COMPLETE HEALTH FORM** 👉 ciu.edu/health-services
- PDF form found at link above. **DUE BY AUGUST 1.**
❓ Contact Health Services | sally.kennedy@ciu.edu | 803.807.5056

☐ **SUBMIT PHOTO FOR STUDENT ID**
- Take photo in front of white backdrop/wall.
- Email photo to RamID@ciu.edu | Subject Line: Your FIRST & LAST NAME, STUDENT ID#
- You will receive an automated confirmation email that it has been received.
- ID will be ready for you in August during move in/check in.

JULY

☐ **REVIEW & RESOLVE BILL** ☞ my.ciu.edu>Finances
- Bills will be ready by mid-July.
- If you select the interest free payment plan, your first installment must be paid by **AUGUST 14.**
- If you select to pay your bill in full, payment must be made by **AUGUST 14.**

❓ Contact Student Accounts | ciuaccounting@ciu.edu | 803.807.5016

☐ **ADMITTED STUDENTS WEBINAR** ☞ ciu.edu/webinars
- Wednesday, July 24 at 4:00 PM (Registration link above).
- Helpful "Ram Ready" information for students and their parents.

☐ **REGISTER YOUR VEHICLE** ☞ my.ciu.edu>Campus Life>Home>Vehicle Registration
- Parking decals can be picked up at the Security Office when you move in/check in.

❓ Contact Security | 803.807.5555

☐ **READ STUDENT HANDBOOK** ☞ my.ciu.edu>Campus Life>Student Handbook
- Submit Digital Acknowledgement Statement at end of booklet.

AUGUST

☐ **SUBMIT FINAL TRANSCRIPT** ☞ parchment.com
- Your final high school or college transcript needs to be submitted after you graduate or finish classes.
- You will not be able to register for classes your second semester if these are not receieved.

☐ **SUBMIT TEST SCORES** (AP/B/SAT/ACT/CLT **If requested)**

☐ **TEXTBOOKS**
- Textbook rentals are included in the cost of tution and are automatically ordered after you register for classes.
- Physical Textbooks will be in your room at move in.
- Digital Textbooks ☞ ciu.slingshotedu.com>Login
  - User Name = Your CIU email | Password = Student ID
- Commuters can pick up books at the campus bookstore.

❓ Contact Slingshot | support@slingshotedu.com | 888.392.2930

☐ **MOVE IN** (Resident Students) ☞ ciu.edu/resident
- New Student Move in is Thursday, August 22. Check link for times.

☐ **CHECK IN** (Commuter Students) ☞ ciu.edu/commuter
- New Commuter Check In is Thursday, August 22. Check link for times.

☐ **START CLASSES MONDAY, AUGUST 26!** ☞ ciu.campusapp.com
- CIU App - Download from the App Store or Google Play for up-to-date campus information.
- CIU Alert - Students are automatically registered for our campus emergency notification service.
  - Parents & Guardians can be added by signing into ☞ ciu.omnilert.net